

FAHRRAD ESSEN 2024

29.02. – 03.03.2024

Opening times daily: 10.00 – 18.00 hours (for visitors)



29.2.–3.3.2024



SETUP/DISMANTLING

SITE MEASURING colour : green

SETUP Monday, 26.02.2024 - Wednesday, 28.02.2024

26.02. – 27.02. = from 7 a.m. to 8 p.m., 28.02. = from 7 a.m. to 4 p.m., remaining work within the stand area until 8 p.m.

DISMANTLING Sunday, 03.03.2024 from 6 p.m. within the stand area, vehicular access to the site from 7.15 p.m.

Dismantling on Sunday only until 10 p.m.!

END OF DISMANTLING Monday, 04.03.2024, 8 p.m.



EXHIBITOR SERVICE

Contact:

Daniela Winkler + Tanja Haase

Telefon: +49 (0)201 72 44-348, -349

Email: service@messe-essen.de

Please remember authorisation for your stand constructor!



SECURITY/STAND PARTY

While the trade fair is on, exhibitors are **permitted to be on the trade fair site** two hours before it starts and one hour after it finishes. Appropriate authorisation is required outside of opening times.

Contact

Michael Masuhr

Telephone: +49 (0)201 72 44-270

Email: michael.masuhr@messe-essen.de



WASTE

For any **waste** that is not reported or is left behind in the halls, an **increased fee** of €200/cbm or €3/qm for carpeted floors will be levied.



Order deadline for services

Orders after expiry of the order deadline

Deadline: 18.01.2024

From 19.01.2024 – 20% surcharge

From 26.02.2024 – 35% surcharge



SERVICE ORDER FORMS / Closed exhibitor area (GAB)

[Service order forms](#)

orders for stand construction, walls, carpet, electricity, etc.

[GAB](#)

orders for exhibitor passes, codes, parking tickets



STAND CONSTRUCTION PERMIT

The **stand construction permit form** must be submitted **6 weeks prior to the start of setup**. Further information on the stand construction permit is available in section 4 of the Technical Guidelines.

Contact:

Lukas Gotter

Telephone: +49 (0)201 72 44-274

Email: Lukas.gotter@messe-essen.de



LOGISTICS

Please note! Deposit of € 200,00 (only in cash) mandatory when entering the fairground with vehicles!

Access tickets for dismantling on the evening of the March 3rd, 2024 can be ordered [here](#). Additional access permissions are handed out on Sunday, March 3rd, 2024 from 2.30 p.m. on at car parks P2 and P9.

Contact

York Lübbers

Email: logistik@messe-essen.de